



County of Sonoma
Permit & Resource Management Department

Sonoma County Design Review Committee Agenda

Permit Sonoma
2550 Ventura Avenue
Santa Rosa, CA 95403
DesignReview@sonoma-county.org

September 6, 2023
Meeting No.: 23-07

Committee Members

Sierra Hart, Landscape Architect
Derik Michaelson, Staff

Staff Members

Liz Goebel, Secretary
Claudette Diaz, Project Planner

Webinar Information

Members of the public can watch or listen to the meeting by calling in or by using the Zoom application:

- **Zoom Webinar:** [Join Meeting >>](#)
- **Telephone:** 1 (669) 900-9128
- **Webinar ID:** 924 5883 4049
- **Password:** 653817

In-Person Meeting Information

Members of the public can attend in person at the following location:

[Sonoma County Law Library](#)

Judge Gayle Gyunup / U.S. Rep. Douglas Bosco Conference Room
2604 Ventura Avenue
Santa Rosa, CA 95403

Disabled Accommodation

If you have a disability which requires an accommodation or an alternative format to assist you in observing and commenting on this meeting, please contact Design Review Committee at DesignReview@sonoma-county.org by 12 p.m. on the day before the hearing (Tuesday) to ensure arrangements for accommodation.

Materials

Available digitally through the link in the agenda and on the Design Review Committee website. You can also email DesignReview@sonoma-county.org or the project planner to request materials.

[View documents digitally for all items listed >>](#)

1:30 p.m. Chair Introduction

County Regular Item

Item No:	1
Time:	1:35 PM
File No.:	UPE20-0040
Subject:	Contractor's Storage Yard
Proposal:	Preliminary Design Review for a contractor's equipment storage and rental yard on four parcels under the same ownership.
Application(s):	Use Permit, Design Review
Applicant:	Munselle Civil Engineering
Location:	4020, 4034, 4040, 4060 Santa Rosa Ave., Santa Rosa
APN:	134-192-005, -006, -007, -016
District:	Three
Zoning:	Parcels #1, 2, and 4 have a Limited Urban Industrial (M1) zoning designation. A portion of Parcel #4 is zoned Rural Residential (RR); however, the proposed project is not located in the RR designated portion of the site. Parcel #3 has a Limited Commercial (LC) zoning designation.
DRC Level:	Preliminary
Last Review:	No prior DRC meeting
Staff:	Claudette Diaz
Recommendation:	Provide preliminary feedback on the project's design elements and direct the applicant to return with revisions or final details or proceed with permitting for staff approval.
CEQA Review:	Categorically Exempt (Section 15303 for Existing Structures; Section 15305 for New Small Structures or Conversion of Structures)

Public Comments

Please follow the instructions below to submit a public comment in writing, email, or in person via the hearing room. The DRC invites interested persons to submit comments which are entered into the permanent record. Written comments received prior to and during the hearing are distributed to the commissioners, staff, and are available to the public via the public copies link in the calendar section of this agenda. Written comments received after the package is made public may be read into the record.

Email Public Comment

You may email DesignReview@sonoma-county.org to submit public comment. Provide your name, the project number, and your comment. Please note, it is advised to mail or email public comments in advance of the hearing date to give the commissioners and staff time to review. Emailed comments received during the hearing are distributed to the commissioners and staff but are not read out loud into the record. All public comments received prior to, during, and after the hearing are saved to the project file.

Public Comments Using Zoom

Members of the public who join the Zoom meeting, either through the Zoom app or by calling in, may give a public comment when the Chair opens the public hearing for your item of interest. Please take the time to locate the raise hand feature in the app, **press the Alt & Y keys together on your keyboard, or press *9** to raise and lower your hand when calling in. Your name, or phone number if you call in, will be announced when it's your turn to speak (1 public comment is allowed per person).

Written Public Comments

Submit letters prior to the hearing by mail addressed to:

Permit Sonoma
ATTN: Design Review Committee Secretary
2550 Ventura Avenue
Santa Rosa, CA 95403

Please make sure to reference the project number in your written comment.

Public Appearances for Agenda Items

DRC hearings begin at 1:30 p.m. and will be recorded. Agenda items begin on or after their designated time. After a county staff project presentation and committee questions, the public hearing is then opened. At that time, the applicant may give a 10-minute project presentation followed by public comments. The time limit for public comments is at the Chair's discretion and is typically three minutes per speaker. Please state your name for the record when you are called upon. Questions raised by the public may be answered after all public comments are given. The Committee may request staff or the applicant to answer questions, and the applicant is given the opportunity to respond to any public comments. The public hearing is then closed, and no further public comments are received. The Committee will discuss the project and make a decision by motion and roll call vote.

Please Be Respectful of others and the varying points of view. No clapping, booing, or speaking out of turn.

Please Be Courteous by switching cell phones to silent while the meeting is in session.