



**Sonoma County Continuum of Care
Agenda for Thursday July 13, 2023
2:00 - 4:00 pm Pacific**

Funding & Evaluation Committee Meeting

Discussion about 2023 Spring NOFA Process and 2023 Scheduling

Zoom Link:

<https://sonomacounty.zoom.us/j/91073983229?pwd=cW5RR0dFK1FEbk5IZEVYWkVqZHZhdQT09>
Meeting ID: 910 7398 3229 Passcode: 567106

	Agenda Item	Presenter	Packet Item	Time
1.	Welcome/Call to Order	Chair	-n/a	2:00-2:05 pm
2.	Consent Calendar <ul style="list-style-type: none"> • Agenda Review • Minutes from April, May, June (Action Item) 	Chair	-F&E Agenda -4.19.23 Revised Minutes -4.27.23 Revised Minutes -5.11.23 Revised Minutes -6.8.23 Minutes -6.14.23 Minutes	2:05-2:20 pm
3.	Committee Formal Introductions	Chair	n/a	2:20-2:30 pm
4.	Final NOFA Allocation Spreadsheet with percentages	Chair/Committee/Staff	-overview of additional summary tables for future information	2:30-2:40 pm
5.	FY 2023-24 NOFA Process F&E Debrief	Staff	-Concerns and Recommendations Review	2:40-3:10 pm
6.	Evaluation Meeting Scheduling to Dec 31st	Staff/Committee	-slide	3:10-3:30 pm
7.	Public Comment on Items not on the Agenda	All		3:30-3:45 pm
	Adjourn Next F&E Regular Meeting August 10, 2023	Chair		

PUBLIC COMMENT:

Public Comment may be made via email or during the live Zoom meeting. To submit an emailed public comment to the Committee email Andrew.Akufo@sonoma-county.org. Please provide your name, the agenda number(s) on which you wish to speak, and your comment. These comments will be emailed to all Committee members. Public comment during the meeting can be made live by joining the Zoom meeting. Available time for comments is determined by the Chair based on agenda scheduling demands and total number of speakers.

Sonoma County Continuum of Care Funding and Evaluation Committee



Michael Gause, Ending Homelessness Program Manager, Andrew Akufo, PPEA, DHS/CDC, Chuck Mottern, Community Development Associate, Karissa White, Continuum of Care Coordinator, Ending Homelessness, Dave Kiff, Executive Director, Daniel Howland Overbury, HMIS Coordinator, Adam Siegenthaler, Department Information Systems Technician II
Committee members: Teddie Pierce | Wendell Coleman | Don Schwartz | Una Glass | Chessy Etheridge | Dennis Pocekay | Danielle Danforth | Rebekah Sammet | Kelli Kuykendall | Margaret Sluyk

Funding and Evaluation Committee Meeting

Wednesday, April 19, 2023

2:00pm-5:00pm

Minutes

1. Meeting called to order at 2:02pm

Present

Dennis Pocekay
Kelli Kuykendall
Teddie Pierce
Tim Miller (proxy for Dannielle Danforth)
Dannielle Danforth
Una Glass
Chessy Etheridge
Don Schwartz
Rebekah Sammet

Not Present

Margaret Sluyk
Wendell Coleman

Staff

Andrew Akufo
Michael Gause
Chuck Mottern
Daniel Overbury-Howland
Thai Hilton
Karissa White
Dave Kiff
Adam Siegenthaler

2. Consent Calendar (00:05:00)

- **Agenda Review** – Teddie requested adding an additional item regarding the timing of the final recommendations. Don mentioned this could be included in the discussion of Item #3.



Michael Gause, Ending Homelessness Program Manager, Andrew Akufo, PPEA, DHS/CDC, Chuck Mottern, Community Development Associate, Karissa White, Continuum of Care Coordinator, Ending Homelessness, Dave Kiff, Executive Director, Daniel Howland Overbury, HMIS Coordinator, Adam Siegenthaler, Department Information Systems Technician II
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or #4. Rebekah agreed.

3. FY 2023-2024 Local Notice of Funding Applications (NOFA) Scoring and Recommendations (00:08:30)

- Michael shared a presentation.
- The City of Santa Rosa's request for Measure O funds was left off the last slide by accident.
- Don also asked about the amount of funding available. Andrew agreed to forward the presentation slides with the information to the Funding and Evaluation committee members and post publicly.
- Chuck presented the spreadsheet for the NOFA scoring.
- **Dannielle joined the meeting. Tim left at 2:56pm.**

Public comment (01:19:11)

- Gerry La Londe-Berg didn't feel there enough time given to review and mentioned 76% of the providers receiving less than 30 points out of 86 points available was wrong. Cost of outcome should've been included in one of the columns. There are a lot of blank tabs. Rapid rehousing projects scored high. The scoring tabs have a lot of blanks. 86 for rapid rehousing was high. The Palms Inn scoring at 51 as a problematic site was surprising. Had concerns about the whole scoring scheme.
- Shelby Means also expressed confusion about the scoring and mentioned some discrepancies.
- Gregory Fearon commented the original tool was not created to be used for scoring modern day applications. The scores were heavily weighted towards permanent housing.
- **Kelli and Dannielle recused while projects were being discussed (01:28:10).**
- Dave suggested continuing the meeting at a later date.
- **Una motioned to continue the meeting on April 27, 2023 from 2:00 – 5:00pm.**
- **Wendell seconded.**
- **The motion was approved with recusals from Kelli and Dannielle and no objections or abstainers.**
- **Staff will publicize the current spreadsheet with technical changes between the end of the Funding and Evaluation Committee meeting and Friday. Staff will also differentiate each version if there are changes.**



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4. FY 2023 CoC Renewal Project Scoring (01:47:20)

- Karissa shared a presentation about the CoC Renewal project scoring tool.
- Dannielle recused from the discussion.
- **Dennis motioned to approve the 2023 CoC scoring tool as is with the Competition Evaluation workgroup given the authority to adjust the weight of the scoring as necessary.**
- **Una seconded.**
- **The motion passed with recusals from Dannielle, no objections, and no abstainers.**

Public comment (01:58:13)

- Gerry La Londe-Berg asked about clarity for corrections, partner collaborations and scoring on Line C.
- Gregory congratulated the workgroup for their score and wanted clarity for the community about other funding.
- Michael and Karissa responded to questions including a line item left blank on purpose to be fixed, questions being adjusted based on service provider feedback, upstream investments, evidence-based practices, and efforts made.

5. Update on Homeless Management Information System (HMIS) Evaluation (02:06:46)

- Daniel shared a presentation about the HMIS Lead Evaluation.
- The HMIS Committee is hosting their next meeting on **May 8, 2023, at 10:00am**. Members of the Funding and Evaluation Committee are invited to attend.
- Dannielle and Teddie volunteered to attend the meeting.
- **Staff will contact all Funding and Evaluation Committee members to find out who is interested in attending the next HMIS Committee meeting.**

Public comment (02:15:37)

- Gregory mentioned the evaluation of data for homelessness today vs. from the last 10 years and the Coordinated Entry evaluation could provide a sense of program effectiveness.

6. Public Comment on Items not on the Agenda

- **To be continued at next meeting.**

Sonoma County Continuum of Care Funding and Evaluation Committee



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9. Adjourn (02:19:58)

- **Una motioned to adjourn.**
- **Dennis seconded.**
- **All in favor.**
- **Meeting adjourned at 4:19pm**

Next Meeting: April 27, 2023, 2-5PM

Virtual

PUBLIC COMMENT PRIOR TO THE COMMITTEE MEETING: Public Comment may be submitted via email to Andrew.Akufo@sonoma-county.org

DRAFT

Sonoma County Continuum of Care Funding and Evaluation Committee



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Continued Funding and Evaluation Committee Meeting

Thursday, April 27, 2023

2:00pm-5:00pm

Minutes

1. Meeting called to order at 2:00pm

Present

Dennis Pocekay
Teddie Pierce
Margaret Sluyk
Dannielle Danforth
Una Glass
Chessy Etheridge
Don Schwartz
Rebekah Sammet

Not Present

Kelli Kuykendall

Public

40 members

Staff

Andrew Akufo
Michael Gause
Chuck Mottern
Suzanne Whipple
Erika Bernheimer
Thai Hilton
Karissa White
Dave Kiff
Adam Siegenthaler

Sonoma County Continuum of Care Funding and Evaluation Committee



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2. Consent Calendar (00:03:36)

- **The meeting was called to order at 2:00pm**
- Hunter Scott, John Baxter and Matthew Verscheure were introduced as new Funding and Evaluation Committee members.
- **4.19.22 minutes were tabled to May 11th meeting.**

Public comment

No public comment

3. FY Resume FY 2023-24 Funding Recommendations (00:10:55)

- Recusals: Teddie Pierce, Dennis Pocekay, Margaret Sluyk, Chessy Etheridge, Hunter Scott, Dannielle Danforth, Matthew Verscheure
- Una chaired the meeting in place of Teddie (recused).
- Don suggested evaluating project by projected and reducing funding accordingly within a 2-step process.

Coordinated Entry:

- Rebekah suggested putting HomeFirst's Coordinated Entry project into a newly created Category #2 (to be considered for funding). Wendell agreed.

Emergency Shelters:

- Rebekah recommended reducing funding for West County Community Services (WCCS) in favor of Homekey. Una suggested funding at the same amount as last year for all projects within the emergency shelter category.
Don suggested leaving the amount the same for the time being.
- Chuck discussed additional funding.
- A change was suggested from \$67,845 to \$30,000 and a reduction for Sloan House. Rebekah clarified that the change was to keep the program afloat.
- Rebekah suggested a reduction of \$58,228 and moving funding elsewhere for Catholic Charities Sam Jones Hall. Rebekah recommended fully funding Social Advocates for Youth (SAY)'s Dream Center. Don suggested putting the project in Category #2 to be considered for funding.
- Don recommended placing the Homeless Action Sonoma's project in Category #2 for consideration of funding.
- **The committee agreed to continue reviewing projects until 5:00pm and schedule a continued meeting later.**

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- Don suggested putting WCCS's George's Hideaway project in Category #2 for consideration of funding.
- Don recommended adding all of the Homeless Prevention programs to Category #2 for consideration of funding.

Public comment (02:54:06)

- Gerry La Londe-Berg and Elizabeth Goldman asked for the updated spreadsheet to be posted online for the public.
- Colleen Halbolm mentioned difficulties recruiting employees for shelters, issues with fentanyl and SHARE Sonoma's impact.

4. May 2023 Meeting Topic Discussion

- **The discussion was skipped – to be continued during next meeting.**

5. Public Comment on Items not on the Agenda

The item was skipped – to be continued during the next meeting.

9. Adjourn (02:58.35)

- **Meeting adjourned at 5:00pm**

Next Meeting: May 3, 2023, 2-5PM

Virtual

PUBLIC COMMENT PRIOR TO THE COMMITTEE MEETING: Public Comment may be submitted via email to Andrew.Akufo@sonoma-county.org

Sonoma County Continuum of Care Funding and Evaluation Committee



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Funding and Evaluation Committee Meeting

Thursday, May 11, 2023

2:00pm-5:00pm

Minutes

1. Meeting called to order at 2:03pm

Present

Teddie Pierce
Dennis Pocekay
Una Glass
Don Schwartz
Dannielle Danforth
Rebekah Sammet
Chessy Etheridge
Wendell Coleman
Hunter Scott
John Baxter

Not Present

Margaret Sluyk
Kelli Kuykendall
Matthew Verscheure

Public

31 Members

Staff

Michael Gause
Thai Hilton
Dave Kiff
Adam Siegenthaler
Chuck Mottern

Sonoma County Continuum of Care Funding and Evaluation Committee



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2. Consent Calendar (00:06:07)

- Teddie recused herself as Chair and requested Una to take over the approval Consent Calendar, Una agreed. Una ask the committee for any requested item to be pulled. Seeing none, Una requested comment on the consent calendar.
- John Baxter did not recall receiving a copy of the Agenda or Consent Calendar due to technical issue. John requested to have them sent to him ahead of next meeting.
- No Public Comment
- **Minutes from 5/3/23 – ACTION ITEM: Approve Minutes - Rebekah motioned to approve minutes. Chessy seconded motion. Motion passed. Abstained: Don, Teddie, Danielle, Wendell, John**

3. Resume FY 2023-24 Funding Recommendations (00:10:06)

- Una requested recusals of committee members. Members recused:
 - Teddie
 - Danielle
 - Hunter
 - Dennis
- Don Schwartz reminded the committee there is a motion on the table from last meeting regarding West County Community Services non-congregate shelter project. Una requested a restatement of the motion.
- Michael Gause reiterated the motion is to reduce funding by an additional 464,000 to the West County Navigation Center.

Public comment (00:34:35)

- Adrian Lauby- I do think you should not take more money from them, because that navigation center is a really important resource.
- Bryan Hughes- Do you guys have a plan if you remove our funding to deal with 35 unhouse people?
- Tim Miller- Thank you. This is a bit disturbing to me. The CoC is the Continuum of Care and I think we need to be thinking of a few things in conjunction, one is links to permanent supportive housing there is quality and impact with the funding the program receives.
- Leo Chyi- The Fifth Supervisor District sent in a letter asking the Coc's Funding and Evaluation Committee to please consider fully funding the WCCS Navigation Center Project at the \$960,000 level.
- Gerry La Londe-Berg- submitted 2 letters to request the committee to the table the

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motion until a dialogue on public comment from last meeting.

- Tracy Lyons- provided statistics and anecdotes on the successes of the program.
- Mags- We have a great inequity out here, and we need to keep the funding over here in West County.
- Gregory Fearon- it is wrong-headed to defund Emergency Shelters program in exchange for Permanent Supportive housing using the pool of funds prescribed in the local NOFA.
- Bryan Hughes- Increased fire danger is possibility of closing the shelter.
- Lynda Hopkins- The operation of the 24/7/365 shelter in Guerneville is critical to supporting the LBTQIA community in Sonoma County.
- Debra Johnson- The program has been super successful in housing our homeless population out here, and also transitioning many of them into permanent support of housing. It's an absolute tragedy for you to defund this program here in our county.
- Paco- I think it's about serving the people in that geographical area and we cannot only focus on Santa Rosa.

Committee Discussion (01:03:06)

- Una disagreed with the current motion.
- **Rebekah requested to adopt Staff's funding recommendations made at May 3rd meeting and to make minor adjustments to funding recommendation.**
- **Una suggested to Rebekah make a substitute motion.**
- **Rebekah made a motion to accept Staff recommendations, with consideration of prior work completed by the committee in making minor adjustments to the funding recommendation.**
- Dave reminded the committee that the substitute motion would supersede the original motion. If the substitute motion does not pass the original motion can be brought back for discussion.
- **Rebekah motion to approve the current Staff-recommended funding evaluation list dated May 2, 2023. Una seconded.**
- Una stated to agree with Rebekah's motion to use Staff's recommendations for funding. Using the current process of re-allocation of funds from expanded projects to fund efforts to align with the Strategic Plan is premature.
- Una called for a vote on Don's previous motion and for Don to restate the motion.
- **Don motioned to reduce the West County Community services, allocation for the winter shelter and Navigation center by \$464,000 in addition to the already approved reduction. Motion does not pass with three objections (John, Rebekah, Una).**
- **Don motioned to fund Sam Jones Hall for \$232,000, \$86,759 for Coordinated Entry**

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Expansion and the balance of remaining funds to expand prevention services and/or services for chronic homelessness.

- **Wendell seconded motion.**
- **Rebekah motion to approve the current Staff-recommended funding evaluation list dated May 2, 2023.**
- **Una seconded.**
- Una called for public comment on both motions and limited to 1 minute.

Public Comment

- Jerry La Londe-Burg reference letters sent to committee.
 - Zachary Rosemore asked if the vote is for approving all project funding
 - Adriene Lauby opposed the idea of setting aside money in the NOFA.
 - BJ Bischoff Homeless Action Sonoma's proposal was in alignment in the strategic plan yet was not recommended in this NOFO or for Measure O funding.
 - Dennis is confused about the process and asked why SAY's Street Outreach program funding recommendation is reduced.
 - Tim Miller as a provider why is money being pulled back when providers and staff worked with the process
 - Kathy Kane I support Rebekah's motion and removing Prevention funding would undo provider efforts and leave money on the table
 - Gregory Fearon there are other funding opportunities that are available but not in the committee's purview.
 - Brian Hughes the process of changing a NOFA is not right and the committee's decision affects peoples' lives
 - Juan Reyes the process and staff recommendations have been discounted by some members of the committee.
 - Leo Chyi would encourage Rebekah's motion with deference to staff's work on the recommendations
 - Deborah Johnson realized there is a housing crisis and suggest to defund projects is a mistake.
-
- **Rebekah motion to approve the current Staff-recommended funding evaluation list dated May 2, 2023. Motion does not pass with 2 objections (John, Don)**
 - **Don motioned to fund Sam Jones Hall for \$232,000, \$86,759 for Coordinated Entry Expansion and the balance of remaining funds to expand prevention services and/or services for chronic homelessness. Motion passes with 2 objections (Una, Rebekah)**

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4. June 2023 meeting topic discussion (02:14:33)

- Michael mentioned this item is from previous meetings and there is an agenda setting meeting scheduled for next week with the chair, vice-chair, and staff.

5. Public Comment on Items not on the Agenda (01:49:24)

Sasha Cohen asked to repeat what recommendation is being sent to the board.

Gregory Fearon - there are other funding opportunities for housing not being utilized.

Gerry La Londe-Berg county - safety net departments would be objective parties in the funding and evaluation process.

6. Adjourn (01:50:53)

- Don motioned to adjourn
- Una seconded
- All in favor
- Meeting adjourned at 3:05pm

Next Meeting: June 8, 2023, 2-4PM

Virtual

PUBLIC COMMENT PRIOR TO THE COMMITTEE MEETING: Public Comment may be submitted via email to Andrew.Akufo@sonoma-county.org

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Funding and Evaluation Committee Meeting

Thursday, June 8, 2023

2:00pm-5:00pm

Minutes

1. Meeting called to order at 2:03pm

Present

Teddie Pierce
Dennis Pocekay
Una Glass
Don Schwartz
Dannielle Danforth
Rebekah Sammet
Chessy Etheridge
Hunter Scott
John Baxter
Kelli Kuykendall
Margaret Sluyk
Wendell Coleman

Not Present

Matthew Verscheure

Public

13 Members

Staff

Michael Gause
Thai Hilton
Dave Kiff
Adam Siegenthaler
Chuck Mottern

2. Consent Calendar (00:08:17)

Sonoma County Continuum of Care Funding and Evaluation Committee



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- Agenda Review – no emergency items added
- Minutes 4.19.23, 4.27.23, 5.11.23 (ACTION ITEM)
 - Discussion ensued about the minutes format from the 4.19.23, 4.27.23, 5.11.23 Funding and Evaluation (F&E) Committee meetings.
 - **Rebekah motioned to approve the minutes from the 4.19.23, 4.27.23, 5.11.23 Funding and Evaluation (F&E) Committee meetings with the understanding moving forward that the minutes format will follow the standard listed within the CoC charter.**
 - **Dennis seconded.**
- Public Comment: None
 - **Motion did NOT pass.**
In favor: Dennis, Rebekah, John, Wendell
Opposed: None
Abstained: Teddie, Una, Don, Chessy, Hunter, Margaret, Kelli, Dannielle
Not present: Matthew
 - More discussion ensued.
 - **Rebekah amended her motion to table the minutes from the 4.19.23, 4.27.23, 5.11.23 Funding and Evaluation (F&E) Committee meetings to allow more time for committee review and minutes be reformatted into the approved format listed within the Continuum of Care (CoC) charter.**
 - **Una seconded.**
- Public Comment: None
 - **Motion passed.**
In favor: Teddie, Una, Dennis, Don, Margaret, Dannielle, Rebekah, Kelly, Chessy, John, Wendell
Opposed: Hunter
Abstained: None
Not present: Matthew

3. HMIS Lead Evaluation (00:31:05)

- **Una motioned to table the HMIS Lead Evaluation until the next F&E Committee meeting and make it an action item.**
- **Dennis seconded.**
- Public comment: None
- **Motion passed.**
In favor: Teddie, Una, Dennis, Don, Margaret, Dannielle, Kelly, Chessy, John,

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Hunter, Wendell

Opposed: None

Abstained: Rebekah

Not present: Matthew

4. Consideration of 2023-24 Remaining Applications (00:40:05)

- Process Framework Discussion
 - The recusal process was discussed.
 - Dannielle and Chessy were recused.
- Review of Residual Applications
 - Discussion ensued.
 - Annie Falandes discussed Homeless Action Sonoma's project and was asked if they would accept \$90,000 to fund direct services within their budget.
- **Public comment (01:35:48)**
 - Elizabeth Goldman expressed curiosity about the \$0 staff recommendation for the Homeless Action Sonoma project, explained that there are different kinds of prevention and organizations are not duplicating applications but rather trying to put together a full program to serve the community.
- **Una motioned to fund Homeless Action Sonoma \$90,000**
 - **Dennis seconded**
- **Public comment (01:40:37)**
 - Jenny Beck from Community Action Partnership notified the committee that she was available to answer any questions pertaining to her organization if needed.
 - Alethea Larson asked if the Living Room would still be able to receive an allocation of the \$413,000, considering the motion on the table. Teddie responded the motion could change.
 - Madeleine Keegan O'Connell from YWCA emphasized that her organization serves all parts of Sonoma County and if there was a chance for them to receive more funds they would gladly accept.
 - Gregory Fearon clarified SAVS didn't receive more funding but the funds they cut out of their budget were funds they were hoping to receive. They tightened their budget and didn't ask for all they need.
- **Dennis re-stated the motion to allocate the remaining \$413,289.47 be funded to West County Community Services for their navigation center, \$96,000 to Community Action Partnership for A. A. Sloan House emergency shelter, \$95,000 to Homeless Action Sonoma for non-congregate shelter via the home and safe center. \$90,000 to Sonoma Applied Village Services (SAVS) for street outreach, \$72,360 to YWCA**

Sonoma County Continuum of Care Funding and Evaluation Committee



Michael Gause, Ending Homelessness Program Manager, Andrew Akufo, PPEA, DHS/CDC, Chuck Mottern, Community Development Associate, Karissa White, Continuum of Care Coordinator, Ending Homelessness, Thai Hilton, Coordinated Entry Coordinator, Dave Kiff., Interim Executive Director, Daniel Howland Overbury, HMIS Coordinator, Araceli Rivera, Homeless Projects Specialist, Adam Siegenthaler, Department Information Systems Technician II, Alea Tantarelli, PPEA, DHS
Committee members: Teddie Pierce | Andrew Hening | Don Schwartz | Una Glass | Chessy Etheridge | Dennis Pocekay | Danielle Danforth | Rebekah Sammet | Kelli Kuykendall | Margaret Sluyk | Hunter Scott | John Baxter | Wendell Coleman

Sonoma County for emergency shelter, \$59,929 and 47 cents.

- **Teddie seconded**
- Discussion ensued.
- **Motion passed**
In favor: Teddie, Una, Dennis, Don, Margaret, Kelly, John, Rebekah
Opposed: None
Abstained: Hunter
Not present: Matthew, Wendell
Recused: Chessy, Dannielle
- **Don motioned that the Funding and Evaluation Committee recommend to the CoC Board that they ask staff to seriously consider an option and cost out an option to evaluate prevention options for the CoC going forward, using the \$150,000 or other funding sources to implement the strategic plan.**
- **Teddie seconded.**
- Discussion ensued.
- **Motion passed**
In favor: Teddie, Una, Dennis, Don, Margaret, Kelly, Chessy, John, Hunter
Opposed: None
Abstained: None
Not present: Matthew, Wendell
Recused: Dannielle

5. Public Comment on Items not on the Agenda (02:01:49)

- Gregory Fearon encouraged the F&E committee to review the agenda for the Sonoma County Board of Supervisors meeting on next Tuesday.
- Elizabeth Goldman expressed appreciation for the spreadsheet in the back of the packet and requested that the entire spreadsheet be included next time.
- Leo Chyi clarified that Gregory Fearon was referring to a Board County Board of Supervisors meeting happening on Monday, June 12th. Tuesday was the start of budget hearings.

6. Adjourn (02:08:10)

- **Una motioned to adjourn**
- **Chessy seconded**
- **All in favor**
- **Meeting adjourned at 4:08pm**

Next Meeting: June 14, 2023, 1-2:30PM

Sonoma County Continuum of Care Funding and Evaluation Committee



Michael Gause, Ending Homelessness Program Manager, Andrew Akufo, PPEA, DHS/CDC, Chuck Mottern, Community Development Associate, Karissa White, Continuum of Care Coordinator, Ending Homelessness, Thai Hilton, Coordinated Entry Coordinator, Dave Kiff., Interim Executive Director, Daniel Howland Overbury, HMIS Coordinator, Araceli Rivera, Homeless Projects Specialist, Adam Siegenthaler, Department Information Systems Technician II, Alea Tantarelli, PPEA, DHS
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Virtual

PUBLIC COMMENT PRIOR TO THE COMMITTEE MEETING: Public Comment may be submitted via email to Andrew.Akufo@sonoma-county.org

DRAFT

Sonoma County Continuum of Care Funding and Evaluation Committee



Michael Gause, Ending Homelessness Program Manager, Andrew Akufo, PPEA, DHS/CDC, Chuck Mottern, Community Development Associate, Karissa White, Continuum of Care Coordinator, Ending Homelessness, Thai Hilton, Coordinated Entry Coordinator, Dave Kiff., Interim Executive Director, Daniel Howland Overbury, HMIS Coordinator, Araceli Rivera, Homeless Projects Specialist, Adam Siegenthaler, Department Information Systems Technician II, Alea Tantarelli, PPEA, DHS
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Funding and Evaluation Committee Meeting

Thursday, June 14, 2023

1:00pm-2:30pm

Minutes

1. Meeting called to order at 2:03pm

Present

Teddie Pierce, Dennis Pocekay, Una Glass, Don Schwartz, Dannielle Danforth, Rebekah Sammet, Chessy Etheridge, Hunter Scott, Kelli Kuykendall, Margaret Sluyk, Wendell Coleman

Not Present

Matthew Verscheure, John Baxter

Public

5 Members

Staff

Michael Gause, Karissa White, Dave Kiff, Adam Siegenthaler, Chuck Mottern, Andrew Akufo

2. Approve Agenda (00:05:47)

- Meeting was called to order at 1:01pm.
- Agenda Review – no emergency items added
- No public comment

3. Final Scoring Review- Site Visit Notes: Buckelew, Committee on the Shelterless (COTS), and West County Community Services (WCCS) (00:11:31)

- Dannielle and Hunter recused from the discussion.
- Karissa shared slides.
- Dennis presented the report.
- No Public comment

Sonoma County Continuum of Care Funding and Evaluation Committee



Michael Gause, Ending Homelessness Program Manager, Andrew Akufo, PPEA, DHS/CDC, Chuck Mottern, Community Development Associate, Karissa White, Continuum of Care Coordinator, Ending Homelessness, Thai Hilton, Coordinated Entry Coordinator, Dave Kiff., Interim Executive Director, Daniel Howland Overbury, HMIS Coordinator, Araceli Rivera, Homeless Projects Specialist, Adam Siegenthaler, Department Information Systems Technician II, Alea Tantarelli, PPEA, DHS
Committee members: Teddie Pierce | Andrew Hening | Don Schwartz | Una Glass | Chessy Etheridge | Dennis Pocekay | Danielle Danforth | Rebekah Sammet | Kelli Kuykendall | Margaret Sluyk | Hunter Scott | John Baxter | Wendell Coleman

4. Final Scoring Review- Site Visit Notes: Community Support Network (CSN), Sonoma County CDC Housing Authority (SCCDC HA), and Catholic Charities (CCDSR) (00:27:26)

- Dennis continued the presentation.
- Public comment: Michael Hilbert shared a concern about the Palms Inn.

4. Final Scoring Review- Site Visit Notes: YWCA, Social Advocates for Youth (SAY) and St Vincent de Paul (SVDP)(00:37:55)

- Dennis continued the presentation
- LaSette Sewell answered questions on behalf of Catholic Charities.
- Public comment: Michael Hilbert expressed his displeasure about the Gold Coin project.

5. Renewal Final Scoring Recommendations (00:48:46)

- Dennis and Karissa presented the recommendation.
- **Una motioned to accept the corrective action plan and approve the recommended scoring.**
- **Teddie seconded.**
- **Motion passed.**
In favor: Teddie, Una, Dennis, Don, Margaret, Kelli, Chessy, Wendell, Rebekah
Opposed: None
Abstained: None
Not present: Matthew, John
Recused: Dannielle, Hunter
- Teddie requested each committee member send her a 1-paragraph biography about themselves

6. Adjourn (01:05:10)

- **Meeting adjourned at 2:04pm**

Next Meeting: July 13, 2023, 2:00-4:00PM

Virtual

PUBLIC COMMENT PRIOR TO THE COMMITTEE MEETING: Public Comment may be submitted via email to Andrew.Akufo@sonoma-county.org

Sonoma Continuum of Care CA-504
FY 2023-24 NOFA Recommendation Summary

Shaded green cells in Col. K were the final recommendation made by F/E - June 8, 2023 for five projects
Projects indicated as 'New' may be new to the application process, but may have been in operation
HST reference indicates - Homeless Services Team
Figures do not include additional funding streams such as Measure O or ARPA

	Homeless Project Type (HMIS Definitions)	Project Type Totals 22-23 Contract	Percent of Total	Project Type Totals 23-24 Requested	Percent of Total	Year Over Year Difference Dollars Project Types Proposed	Year Over Year Difference in Percent Project Types Proposed	Homeless Services Team Recommended	By Project Type Percent	Total 23-24 Recommended Amounts by CoC	Total 23-24 Recommendations Percent	FY 22-23 to FY 23-24 Percent Change in Project Funding
System Shifts	Coordinated Entry	\$ 185,559	3%	\$ 86,759	1%	\$ (98,800)	-3%	\$ 86,759	1%	\$ 86,759	1%	-2%
	Emergency Shelter	\$ 2,065,726	35%	\$ 2,880,567	20%	\$ 814,841	-15%	\$ 2,719,025	40%	\$ 2,785,925	42%	7%
	Homeless Prevention	\$ 120,000	2%	\$ 1,042,897	7%	\$ 922,897	5%	\$ 166,635	2%	\$ 126,635	2%	0%
	Non Congregate Shelter	\$ 522,678	9%	\$ 1,688,581	12%	\$ 1,165,903	3%	\$ 35,820	1%	\$ 125,820	2%	-7%
	Permanent Supportive Housing	\$ 602,452	10%	\$ 1,331,919	9%	\$ 729,467	-1%	\$ 839,246	12%	\$ 839,216	13%	2%
	Rapid ReHousing	\$ 1,439,395	25%	\$ 3,352,519	23%	\$ 1,913,124	-1%	\$ 2,008,391	29%	\$ 1,588,392	24%	-1%
	Street Outreach	\$ 685,092	12%	\$ 1,372,653	10%	\$ 687,561	-2%	\$ 543,211	8%	\$ 485,571	7%	-4%
	Other Projects	\$ 252,352	4%	\$ 2,681,602	19%	\$ 2,429,250	14%	\$ 476,502	7%	\$ 615,502	9%	5%
Funding Recommendation Total		\$ 5,873,254	100%	\$ 14,437,497	100%	\$ 8,564,243	0%	\$ 6,875,589	100%	\$ 6,653,820	100%	0%

	Agency Name	RFP Type	Subpop Applicability	Project Name	FY 22-23 Funding	FY 23-24 Requested	Difference	HST Recommended	Final CoC Recommended	Difference to Request	Percent CH Served
Coordinated Entry	HomeFirst	Ongoing	Ask MG	Sonoma County Coordinated Entry	\$ 185,559	\$ 86,759	\$ (98,800)	\$ 86,759	\$ 86,759	\$ -	
	Total Coordinated Entry		Total Projects:	1	\$ 185,559	\$ 86,759	\$ (98,800)	\$ 86,759	\$ 86,759	\$ -	#DIV/0!
							Percent Difference 22-23 Funding to 23-24 Request			-53%	

	Agency Name	RFP Type	Subpop Applicability	Project Name	FY 22-23 Funding	FY 23-24 Requested	Difference	HST Recommended	Final CoC Recommended	Difference to Request	Percent CH Served
Emergency Shelters	Catholic Charities	Ongoing	Households >1	Family Support Center	\$ 200,000	\$ 225,000	\$ 25,000	\$ 225,000	\$ 225,000	\$ -	7%
	Catholic Charities	Ongoing	Single Individuals	Sam Jones Hall	\$ 323,000	\$ 640,408	\$ 317,408	\$ 640,408	\$ 582,408	\$ (58,000)	75%
	Community Action Partnership	Ongoing	Women's Shelter	Sloan House	\$ 52,153	\$ 109,387	\$ 57,234	\$ 30,000	\$ 95,000	\$ (14,387)	30%
	COTS	Ongoing	Single Individuals	Mary Isaak Center	\$ 422,590	\$ 549,367	\$ 126,777	\$ 549,367	\$ 549,367	\$ -	50%
	Social Advocates for Youth	Ongoing	Transitional Aged Youth	YOUTH Center and \$S WILSON SITE	\$ 246,405	\$ 77,190	\$ 169,215	\$ 246,405	\$ 246,405	\$ -	8%
	West County Community Services	Ongoing	Single Individuals	West County Navigation	\$ 960,000	\$ 96,000	\$ 864,000	\$ 960,000	\$ 960,000	\$ -	51%
	YWCA Sonoma County	Ongoing	Women's DV Shelter	YWCA Safe House	\$ 34,768	\$ 150,000	\$ 115,232	\$ 67,845	\$ 127,745	\$ (22,255)	0%
Total Emergency Shelter		Total Projects:	7	\$ 2,065,726	\$ 2,880,567	\$ 814,841	\$ 2,719,025	\$ 2,785,925	\$ (94,642)	31%	
							Percent Difference 22-23 Funding to 23-24 Request			39%	

	Agency Name	RFP Type	Subpop Applicability	Project Name	FY 22-23 Funding	FY 23-24 Requested	Difference	HST Recommended	Final CoC Recommended	Difference to Request	Percent CH Served
Homeless Prevention	Community Action Partnership	New	Households >1	Season of Sharing Homeless Prevention	\$ 81,765	\$ 81,765	\$ -	\$ 40,000	\$ -	\$ (81,765)	
	HomeFirst	New	Households >1	Sonoma County Homeless Prevention	\$ 393,923	\$ 393,923	\$ -	\$ -	\$ -	\$ (393,923)	
	Social Advocates for Youth	Ongoing	Transitional Aged Youth	SANTAY Homeless Prevention (H)	\$ 31,830	\$ 1,830	\$ 29,999	\$ 31,830	\$ 31,830	\$ -	
	The Living Room	New	Households +1 Women	The Homeless Prevention RE?	\$ 440,574	\$ 440,574	\$ -	\$ -	\$ -	\$ (440,574)	11%
	West County Community Services	Ongoing	All Adult Household	WCCS Homeless Prevention	\$ 94,805	\$ 4,805	\$ 90,000	\$ 94,805	\$ 94,805	\$ -	30%
Total Homeless Prevention		Total Projects:	5	\$ 120,000	\$ 1,042,897	\$ 922,897	\$ 166,635	\$ 126,635	\$ (916,262)	20%	
							Percent Difference 22-23 Funding to 23-24 Request			769%	

Agency Name	RFP Type	Subpop Applicability	Project Name	FY 22-23 Funding	FY 23-24 Requested	Difference	HST Recommended	Final CoC Recommended	Difference to Request	Percent CH Served
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Non-Congregate Shelter

HomeFirst	New	n/a	Labath Landing	\$ -	\$ 35,820	\$ 35,820	\$ 35,820	\$ 35,820	\$ -		
Homeless Action Sonoma	New	Single Individuals	Home and Safe Center	-	\$ 921,000	\$ 921,000	\$ -	\$ 90,000	\$ (831,000)		
Sonoma Applied Village Services	Ongoing	All Households	Horizon Shine	\$ 522,678	\$ 731,761	\$ 209,083	\$ -	\$ -	\$ (731,761)	11%	
Total No-Congregate Shelter		Total Projects:		3	\$ 522,678	\$ 1,688,581	\$ 1,165,903	\$ 35,820	\$ 125,820	\$ (1,837,633)	11%
				Percent Difference 22-23 Funding to 23-24 Request				223.1%			

Agency Name	RFP Type	Subpop Applicability	Project Name	FY 22-23 Funding	FY 23-24 Requested	Difference	HST Recommended	Final CoC Recommended	Note	Percent CH Served	
Catholic Charities	Ongoing	Single Individuals	PSH Alternatives	\$ 200,000	\$ 337,787	\$ 137,787	\$ 337,787	\$ 337,787	\$ -	78%	
Catholic Charities	Ongoing	Single Individuals	Palms Inn	\$ 135,000	\$ 156,820	\$ 21,820	\$ 156,850	\$ 156,820	\$ -	100%	
Community Support Network	Ongoing	Transitional Aged	CCNSH - Housing First (Stony Point)	\$ 152,019	\$ 152,019	\$ 40,915	\$ 152,019	\$ 152,019	\$ -		
Reach for Home	Ongoing	Households >1	RFH Permanent Supportive Housing	\$ 140,000	\$ 140,000	\$ 20,652	\$ 140,000	\$ 140,000	\$ -	67%	
SHARE Sonoma County	New	Seniors 62+	Community Shared Housing Program	\$ 492,703	\$ 492,703	\$ -	\$ -	\$ -	\$ (492,703)	20%	
West County Community Services	Ongoing	Households >1	Meeting Their Needs	\$ 37,000	\$ 52,590	\$ 15,590	\$ 52,590	\$ 52,590	\$ -	43%	
Total Perm Supportive Housing		Total Projects:		6	\$ 602,452	\$ 1,331,919	\$ 729,467	\$ 839,246	\$ 839,216	\$ (492,703)	62%
				Percent Difference in Funding Requests				121.1%			

Agency Name	RFP Type	Subpop Applicability	Project Name	FY 22-23 Funding	FY 23-24 Requested	Difference	HST Recommended	Final CoC Recommended	Difference to Request	Percent CH Served	
Community Action Partnership	New	Mixed	COTS Rapid Re-Housing	\$ 188,965	\$ 1,350,411	\$ 1,161,446	\$ 81,683	\$ -	\$ (1,350,411)	0%	
COTS	New	Households >1	Rapid Re-Housing	\$ -	\$ 236,207	\$ 236,207	\$ 236,207	\$ 217,310	\$ (18,897)	27%	
Interfaith Shelter Network	Ongoing	Single Individuals	IFSN Rapid Re-Housing	\$ 225,213	\$ 527,000	\$ 301,787	\$ 527,000	\$ 258,995	\$ (268,005)		
Reach for Home	Ongoing	Households >1	RFH Rapid Re-Housing	\$ 43,546	\$ 80,000	\$ 36,454	\$ 80,000	\$ 50,078	\$ (29,922)	11%	
SHARE Sonoma County	Ongoing	Seniors 62+	SHARE Rapid Re-Housing	\$ 311,366	\$ 374,717	\$ 63,351	\$ 374,717	\$ 358,071	\$ (16,646)	56%	
Social Advocates for Youth	Ongoing	TAY	SAY Rapid Re-Housing	\$ 187,457	\$ 187,457	\$ -	\$ 112,057	\$ 180,167	\$ (7,290)	39%	
TLC	Ongoing	TAY	TLC RAY Rapid Re-Housing	\$ 112,920	\$ 317,814	\$ 104,894	\$ 317,814	\$ 244,858	\$ (72,956)	11%	
West County Community Services	Ongoing	Check App/APR	WCCS Rapid Re-Housing	\$ 269,928	\$ 278,913	\$ 8,985	\$ 278,913	\$ 278,913	\$ -	39%	
Total Rapid ReHousing		Total Projects:		8	\$ 1,439,395	\$ 3,352,519	\$ 1,913,124	\$ 2,008,391	\$ 1,588,392	\$ (1,764,127)	26%
				Percent Difference 22-23 Funding to 23-24 Request				132.9%			

Agency Name	RFP Type	Subpop Applicability	Project Name	FY 22-23 Funding	FY 23-24 Requested	Difference	HST Recommended	Final CoC Recommended	Difference to Request	Percent CH Served	
Catholic Charities	Ongoing	All Households	Homeless Outreach Services	\$ 25,651	\$ 368,324	\$ 42,673	\$ 368,324	\$ 238,324	\$ (130,000)	59%	
City of Petaluma	New	Mental Health Support	Enhanced Mental Health and Outreach	\$ 600,000	\$ 600,000	\$ 600,000	\$ -	\$ -	\$ (600,000)		
Reach for Home	Ongoing	All Households	RFH Street Outreach	\$ 34,768	\$ 80,000	\$ 45,232	\$ 80,000	\$ 80,000	\$ -		
Social Advocates for Youth	Ongoing	Transitional Aged	SAY Street Outreach (Youth)	\$ 16,542	\$ 228,100	\$ 16,558	\$ 94,887	\$ 94,887	\$ (133,213)	38%	
Sonoma Applied Village Services	Ongoing	All Households	SAVS Outreach Personnel Info	\$ 118,931	\$ 96,229	\$ (16,902)	\$ -	\$ 72,360	\$ (23,869)	52%	
Total Street Outreach		Total Projects:		5	\$ 685,092	\$ 1,372,653	\$ 687,561	\$ 543,211	\$ 485,571	\$ (887,082)	50%
				Percent Difference 22-23 Funding to 23-24 Request				100.4%			

Agency Name	RFP Type	Subpop Applicability	Project Name	FY 22-23 Funding	FY 23-24 Requested	Difference	HST Recommended	Final CoC Recommended	Difference to Request	Percent CH Served	
Catholic Charities	Ongoing	All Households	Homeless Services Center	\$ 50,000	\$ 181,500	\$ 131,500	\$ 181,500	\$ 181,500	\$ -	58%	
City of Santa Rosa	New	Single Adults	Sam Jones Capital	\$ -	\$ 955,100	\$ 955,100	\$ -	\$ 232,000	\$ (723,100)	0%	
West County Community Services	New	Single Adults	George's Highway Capital	\$ -	\$ 1,250,000	\$ 1,250,000	\$ -	\$ -	\$ (1,250,000)	0%	
SHARE Sonoma County	Ongoing	Adults 62+ Focus	Home Share Program	\$ 202,352	\$ 295,002	\$ 92,650	\$ 295,002	\$ 202,002	\$ (93,000)	20%	
Total Other Project Types		Total Projects:		4	\$ 252,352	\$ 2,681,602	\$ 2,429,250	\$ 476,502	\$ 615,502	\$ (2,953,182)	20%
				Percent Difference 22-23 Funding to 23-24 Request				962.6%			

Sonoma Continuum of Care - CA-504
 FY 2023-24 NOFA Recommendation
 Summary

Applications by Household Type (estimated by earlier program knowledge)						
Household Type Analysis	Transitional Aged Youth	Households +1	Single Adults	Special Pops	Mixed Households	Total
Coordinated Entry	0	0	0	0	0	1
Emergency Shelter	1	1	3	2	0	7
Homeless Prevention	1	3	0	0	1	5
Non Congregate Shelter	0	0	1	0	2	3
Permanent Supportive Housing	1	2	3	1	0	7
Rapid ReHousing	2	1	2	1	1	7
Street Outreach	1	0	0	1	3	5
-Other Projects	0	0	3	1	0	4
	6	7	12	6	8	39

Note: because of rfp language this may not be a good chart (still under development)

Applications with Strong Declaration for Enhance Case Management	Number with most boxes checked on Goal 2 (Enhanced CsaE Mgmt)	Percent
Coordinated Entry	1	6%
Emergency Shelter	3	19%
Homeless Prevention	1	6%
Non Congregate Shelter	1	6%
Permanent Supportive Housing	3	19%
Rapid ReHousing	4	25%
Street Outreach	1	6%
-Other Projects	2	13%
	16	100%

Application Status by Project	New Applications	New Projects Funded	Ongoing Contracts	Ongoing Funded	Total
Coordinated Entry	0	0	1	1	1
Emergency Shelter	0	1	7	7	7
Homeless Prevention	3	0	2	2	5
Non Congregate Shelter	2	2	1	1	3
Permanent Supportive Housing	1	0	5	5	6
Rapid ReHousing	2	1	6	6	8
Street Outreach	1	0	4	2	5
-Other Projects	2	0	2	2	4
	11	4	28	26	39
	28%	10%	72%	67%	100%

Note: the term new projects needs to be distinguished between newly operating or new to funding request

Applied For and Funded by Agency	Applied For	Percent Total	Funded	Percent Total	Difference Applied to Funded
Catholic Charities	\$ 1,909,839	13%	\$ 1,721,839	12%	-1%
City of Petaluma	\$ 600,000	4%	\$ -	0%	-4%
City of Santa Rosa	\$ 955,100	7%	\$ 232,000	2%	-5%
Community Action Partnership	\$ 1,541,563	11%	\$ 95,000	1%	-10%
Community Support Network	\$ 152,019	1%	\$ 152,019	1%	0%
COTS	\$ 785,574	5%	\$ 766,677	5%	0%
HomeFirst	\$ 516,502	4%	\$ 122,579	1%	-3%
Homeless Action Sonoma	\$ 921,000	6%	\$ 90,000	1%	-6%
Interfaith Shelter Network	\$ 527,000	4%	\$ 258,995	2%	-2%
Reach for Home	\$ 300,000	2%	\$ 270,078	2%	0%
SHARE Sonoma County	\$ 1,162,422	8%	\$ 560,073	4%	-4%
Social Advocates for Youth	\$ 693,792	5%	\$ 553,289	4%	-1%
Sonoma Applied Village Services	\$ 827,990	6%	\$ 72,360	1%	-5%
The Living Room	\$ 440,574	3%	\$ -	0%	-3%
TLC Child and Family	\$ 317,814	2%	\$ 244,858	2%	-1%
West County Community Services	\$ 2,636,308	18%	\$ 1,386,308	10%	-9%
YWCA Sonoma County	\$ 150,000	1%	\$ 127,745	1%	0%
	\$ 14,437,497	100%	\$ 6,653,820	46%	

Geographic Equity (presumed funded)	Santa Rosa	Petaluma/RP	North County	Sonoma Valley	West County	Total
Coordinated Entry	\$ 86,759					\$ 86,759
Emergency Shelter	\$ 1,279,558	\$ 549,367	\$ -	\$ -	\$ 960,000	\$ 2,788,925
Homeless Prevention	\$ 31,830				\$ 94,805	\$ 126,635
Non Congregate Shelter		\$ 35,820		\$ 90,000	\$ -	\$ 125,820
Permanent Supportive Housing	\$ 646,626		\$ 140,000		\$ 52,590	\$ 839,216
Rapid ReHousing	\$ 1,042,727	\$ 217,310	\$ 50,078		\$ 278,913	\$ 1,589,028
Street Outreach	\$ 333,211	\$ -	\$ 80,000		\$ 72,360	\$ 485,571
-Other Projects	\$ 615,502				\$ -	\$ 615,502
	\$ 4,036,213	\$ 802,497	\$ 270,078	\$ 90,000	\$ 1,458,668	\$ 6,657,456
	61%	12%	4%	1%	22%	100%

Note: Geographic equity estimates are distributed based on tPierce knowledge of where projects might be serving clients or the agency's administrative address

Subpop Analysis (other)	Amt Applied For	Amt Funded	Percent of Total Funded Amount
Women's Services	\$ -	\$ 440,574	0.00%
Mature Persons	\$ 1,162,422	\$ 560,073	17.46%
Domestic Violence	\$ 150,000	\$ 127,745	2.25%
Transitional Aged Youth	\$ 1,163,625	\$ 950,166	17.48%
	\$ 2,476,047	\$ 2,078,558	37%

Category	Ref Number	Recommend By	Improvement Area	Solution/Action	By Who	Guiding Principle Doc
NOFA Design	1.1	Danforth Kiff Pierce Pocekay Schwartz	Award recommendation hierarchy (threshold criteria)	Adopt something like the following as the committee's north star: 1. Strategic Plan - overall project type gaps 2. Long-Term Funding Strategy 3. New gaps identified or right-sizing comparison 4. Project Performance or estimates Note: clear definition of what constitutes geographic equity is needed -Analyze funding by region over a time period to inform geographic equity -Collaborative applications by Sonoma County region as a possibility	F&E Strategic Planning	Yes
	1.2	Providers Pierce	Project scoping and analysis	Funding scope be declared to the F&E committee and in the NOFA language (i.e. is the opportunity primarily project renewals, open to new projects, funding enhancement of ongoing projects etc) Projects should submit a complete annual budget indicating what other funding opportunities have been applied for, if any particular funding request would fund a necessary program component or would increase number of clients served and/or permanently housed; some projects labeled as being 'new' appeared to be additions or add-ons to exiting projects - should be defined and standardized	F&E	
	1.3	Pierce Pocekay	Comprehensive Project Budget	Also begin compiling an historical list of grants NOFA language clearly locks the funding uses in advance of release Strategic Plan priorities can be met this way, but for contract renewals, use performance based decisions	Staff	
	1.4	Providers LaLonde-Berg	Setasides and/or special funding uses decided in advance	Map to Strategic Plan and ensure additional funding sources are identified in advance of deliberations	F&E/Staff	
	1.5	Pierce Pocekay	Separate processes for Renewals vs. New		F&E	
	1.6	La-Londe Berg Pocekay	Separate capital and other special project types from core homeless services		Staff	
NOFA Process	2.1	Providers Pocekay	Site Visit Protocols	Site visits and applicable process will be discussed by the F&E in advance of the NOFA release and may not be appropriate for all funding opportunities. If Site Visits are to be conducted, applicants will be made aware through the NOFA language and all scheduling will be done by staff	F&E Written Guidance	Yes
	2.2	LaLonde-Berg Pierce	No corrections of late applications submitted after deadline	Applicants should be provided comprehensive information to start NOFA language should be clear about what those supports are and when they can happen, applicants should follow all stated deadlines including late submissions not accepted	Staff	Yes
	2.3	Providers	NOFA curative process	F&E becomes more involved with decision support frameworks	F&E	Yes
	2.4	Pocekay	NOFA process timing- CoC board should NOT adjust membership once nofa has been released	Formal F&E training accompanied by Strategic Plan knowledge should support this	Staff	
		Pierce	Discussions about the project types to fund should be driven by progress of the Strategic Plan, not sidebar conversations between staff and committee membes	Timeline issues, use timeline chart	F&E	Yes
	2.6	Kiff	Preliminary Staff Evaluations Provider Release	Offer t/a sessions to support technical submission process	Staff	Yes
	2.7	Kiff	Technical use of the submission portal		Staff	
F&E Interaction	3.1	Kiff Pocekay	Clarify F&E Member Recusal Process	Recusal process should be updated via the CoC Charter and details made clear using a signed statement by Committee or Working Group members; can include instructions for providers to present during time-certain periods and support the committee having one-by-one project discussions and motions This will work IF the decisions supports are properly constructed, new workgroup parties are trained and understand the local funding ramifications based on strategic goals and project performance expectations	CoC Governance	Yes
	3.2	Pocekay	Have dedicated non-conflicted application workgroup to review	Could be situation dependent, and other non-conflicted would need substantial training to understand the Strategic Plan framework, process and HIMS data	F&E to Governance	Yes
	3.3	Pocekay	Other funders should serve on the recommendation process such as Measure O, Community Development, local Foundation	Recommend funding on the entire submission pool	F&E to Governance	
	3.4	Kiff Pocekay	Constrain F&E involvement to no more than two sessions	Ok, but only with proper preparatoin and review in advance to unersatnd	F&E	
	3.5	Kiff Pocekay	Preliminary recommendations be informed by Providers making their own recommendations as a weighted data point OR make recommendations as a general data point PRIOR to the F&E makes final recommendations		F&E	Yes
	3.6	Providers Pocekay			F&E	Yes

	3.7	Kiff	Follow Client Process/Protection Protocols	Participating committee members mandated to sign client privacy policy prior to deliberations (HMIS privacy language can be used)	Staff	Yes
	3.8	La-Londe Berg Pocekay	Prohibit outside (ex-parte) communications or site visits by F&E Members, no sidebar conversations between committee members and staff	Incorporate into F&E Guiding Principles	F&E	Yes
	3.9	Providers	Ensure F&E members are knowledgeable enough to make recommendations	Process review in advance of deliberations and member guide Design next opportunities so that voices of persons experiencing services are incorporated, could be an anonymous survey etc	F&E	Yes
	3.10	Pierce	Lived experience input or questionnaire data	Process would need to be formally designed to support reliability	F&E	
Decision Supports	4.1	Providers Pierce	Evaluation Tools	Decision support tools be presented in F&E for review and approval in advance of their use, once approved NO changes should be made to the tool sets to maintain consistency Data points used for evaluation should be project specific where possible and include a glossary for committee members not familiar with HUD data; also the funding process should continue to include pertinent meta-data elements such as total funds applied for by project category, define 'new' as brand new projects to the funding stream etc.	F&E/Staff	
	4.2	Pierce	Data Analysis	Staff includes monitoring 'findings' in their report along with current status of the findings Formatting request, with primary budget categories easy to analyze based on project type, better application direction around calculating personnel costs	Staff	
	4.3	Pierce	Monitoring Results	Program-level performance metrics such as days in service by project type, permanent housing move-in date etc. (would also clarify confusion for applicants); avoid holding providers to any system-level metrics since projects can't significantly affect the system	Staff	
	4.4	La-Londe Berg Pierce	Budget Summarization by Project Type	Providers should have a chance to identify what drive program per unit of service costs, whether due to quality of service, length of program enrollment etc; also using the full project amount will standardize cost per outcome calculations	Staff	
	4.5	La-Londe Berg Pierce	Performance metrics achievable at the project level	F&E committee to approve project interview questions in advance of deliberations and identify unacceptable questions that put providers in a bad light, should be applicable to project types and providers should not be expected to provide comparison responses, only to nationally published baselines	F&E/Staff	Yes
	4.6	La-Londe Berg Pocekay	Cost Per Service Unit		Staff	
	4.7	Providers Pocekay	F&E Interview Questioning		F&E/Staff	
Other	5.1	La-Londe Berg	CoC Board never expressed overall vision for F&E	Tighten up the governance charter around committee roles and updates from other committees; determine which committee requests data sets and those definitions	F&E/Staff	
	5.2	La-Londe Berg	Funding Period	Consider next opportunity as a two-year funding cycle to better evaluate against the Strategic Plan (would involve a policy change at the county)	F&E/CoC Governance	
	5.3	Kiff La-Londe Berg Pocekay	Restructure F&E subcommittee	Later F&E discussion item with pro's and con's identified; would involve more staff work to properly onboard persons unfamiliar with the F&E process and earlier evaluations	CoC Governance	Yes
	5.4	La-Londe Berg Pierce	Establish Quarterly Project evaluations	Schedule evaluations for project types being recommended to shift according to the long term funding strategy	F&E	
	5.5	Kiff La-Londe Berg	CoC monitoring review	This could be an enhance role of the F&E Committee with a schedule	Staff	
	5.6	La-Londe Berg Pocekay	CaAIM leveraging	CaAIM lightly acknowledged in the Strategic Plan, would that committee consider another discussion? May not be a Strategic Plan enhancement, but a newer mechanism to achieve strategic plan results	Strategic Committee	

F&E – Meeting Planning August - December

Evaluation Planning

- Street Outreach Projects
- Emergency Shelters

Charter Strengthening

- Committee Roles HMIS vs. Funding/Evaluation
- Clarification regarding F/E data requests